HATHERSAGE MEMORIAL HALL

Minutes of the Committee Meeting held Monday September 2nd 2013

held in the Main Hall, after the AGM, at the Memorial Hall at 7.30 p.m.

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| 1. | **Present:**  Present: Bob Musgrave, (Chairman), Anne Mainwaring (Secretary), Simon and Hilary Bull, (Booking Secretaries), Graham Markham (Treasurer), John Brunskill, Bridget Hanley, Jane Marsden (representing Outseats PC), Zac Nicholson, Tim Pritt, Andrew Simpson, Amy Thacker, Brian Wilson and Liz Webb. |  |
| 2. | **Apologies for absence:** No apologies as there was a full complement present. |  |
| 3. | **Appointment of Vice Chairman**  John Brunskill was unanimously appointed Vice Chairman |  |
| 4 | **The Minutes of the last meeting**, (July 1st, 2013) had been circulated and were accepted as a true record, apart from a typographical error in the 3rd line of Item 1. |  |
| 5. | **Matters Arising:**  Memorial Stone.  Jane Marsden reported that there was a possibility of funding for restoration of memorial stones, she would investigate further.  Graham was still chasing the insurers re the CH boiler, Hallamshire Heating had been of no assistance, otherwise there were no Matters Arising, where not referred to later in the Agenda. | JANE MARSDEN |
| 6. | **Maintenance – Brian reported on the following:**  **Corner of the Hall – Pointing**  Work completed. Safety glass replaced.  **Fire Door to car park**  Completion awaited  **Outside Lighting**  A new LED bulb had been used in one of the outside lights, it was suggested that LED bulbs should gradually replace the existing bulbs.  **Cutting down ivy and brambles**  The growth at the back of the Hall was considerable, Brian and Bob to cut back.  **Castors for Piano**  Choir to be reminded again at their next meeting.  **Gents Toilet**  Problem with the light switch shorting due to dampness.  Paul Copley recommended an automatic switch, it was AGREED for safety considerations to get cost and replace.  **Outside Doors**  Brian had sanded and stained the outside doors, the Chairman thanked and congratulated him on the improvement of their appearance.  **Safety Hinges**  Brian would look at the hinges fitted at school, and discuss this further.  **Playgroup equipment**  Brian and Amy to discuss the storage under the stage.  Brian recorded his thanks to the Hathersage Players for a gift in appreciation of his help and assistance.. | B.WILSON  B.WILSON/B.MUSGRAVE  LIZ WEBB  B.WILSON  B.WILSON  B.WILSON |
| 7. | **Major New Projects:**  **Outside Painting**  Repainting Main Hall  This should commence this month (September) | B.WILSON |
| 8. | **Treasurer’s Report**  The Treasure reported a small surplus this month of £1718.  The rent increase from DCC had not yet been received, most of the regular letting fees for the Autumn Term had been received.  The Charity Commissioners had changed the format in which accounts are to be produced, (including a September deadline), they now need extra details over a £10,000 balance. Our accounts had been audited. |  |
| 9. | **Bookings Report**  Standard Conditions of Hire were handed out to all the Committee for reference.  All the booking forms had been handed out for this term, and the Hall was very busy until December. |  |
| 10. | **Stanage Hall**  The Drop In group had arranged with DCC to use the Stanage Hall on Monday evenings for a trial period of 6 months. The Committee raised concerns re insurance, Anne to check up on the arrangements. | A.MAINWARING |
| 11. | **Hirer’s Concerns**  There were no reported concerns. |  |
| 12. | **Housekeeping**  Anne reported that she had done an audit of crockery and cutlery before the last event and we still had a minimum place setting of 100. |  |
| 13. | **Correspondence**  The Chairman reported that he had received a negative response from our MP, Patrick McLoughlin, re his support for the subject of Village Halls for the new All Party Parliamentary Group. Our Committee expressed its disappointment. |  |
| 14. | **Any Other Business**  Dates for 2013 Meetings.  The pattern of meetings was to be left as usual, starting every other month from January, May and July dates to be decided at the preceding meeting. |  |
| 15. | **Date of Next Meeting**  Monday November 4th, 2013. |  |

HATHERSAGE MEMORIAL HALL

AGENDA

Committee Meeting to be held on Monday November 4th, 2013 at 7.30

in the Sampson Room, Memorial Hall.

1. Present –
2. Apologies
3. Minutes of the last Meeting (Sept. 2nd 2013) (See attached).
4. Matters arising from the Minutes: (where not referred to further in the Agenda)
5. Maintenance – On going maintenance problems – Brian.

Rolling Programme:

Fire Door (to Swimming pool car park)

Cutting down ivy and brambles

Light in Gent’s toilet

Castor for piano

Safety hinges

Electric power point in Lawrence Hall

Chairs

1. Major New Projects:

Outside Painting – September 2013

On hold for a future date:

Toilet Renovation /Mezzanine Floor

Re-painting Schedule. Main Hall – Summer 2014

Memorial Stone

1. Treasurer’s Report –

Boiler insurance.

1. Bookings Report:
2. Stanage Hall
3. Hirers Concerns:
4. Housekeeping
5. Correspondence:

TENs – 0 to date.

1. Any Other Business:
2. Date of Next Meeting: Monday January 6th 2014.