HATHERSAGE MEMORIAL HALL

Minutes of the Committee Meeting held Monday March 5th 2012

held in the Sampson Room, at the Memorial Hall at 7.30 p.m.

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| 1. | **Present:** Bob Musgrave, (Chairman), Simon and Hilary Bull (Booking Secretaries), John Brunskill, Clare Dainton, Jean Hodgkinson, Anne Mainwaring (Secretary), Graham Markham (Treasurer), Zac Nicholson, Tim Pritt, Andrew Simpson, Liz Webb and Brian Wilson |  |
| 2. | **Apologies for absence:** Chris Cartledge |  |
| 3. | **The Minutes of the last meeting**, (January 9th, 2012) had been circulated and were accepted as a true record. |  |
| 4. | **Matters Arising:**  First Aid Box – this was still to be purchased | A.MAINWARING/  B.WILSON |
| 5. | **Maintenance**  **Rolling Programme**  **Stanage Hall**  Painting of the white line outside the Stanage Hall, has been completed.  Brian reported that a hole in the corridor wall, had been filled and repainted. |  |
| 6. | **Major New Projects:**  **New Porch (Entrance from car park**)  Jean reported that, as all the Committee had been informed, that a grant from the Big Lottery had been received for the new **‘Entrance Foyer’**. The money would be in the bank this week.  Bob expressed his grateful thanks to Jean for her persistence in obtaining this grant, and to Andrew for organizing the technical details in conjunction with Sheffield Windows. Andrew would liaise with their surveyor in the next week, and consult with Hilary and Simon, as to timing of this work to minimize disruption to the Hall users. It was noted that Planning Permission was not required. It was noted that we would need 50 extra keys for the regular users of the Hall.  **Windows in the Front Porch**  The three windows in the Front Porch need replacing with double glazed units, to reduce condensation, which affects the outer doors. Jean thought that there are grants available for extra insulation, and Andrew was asked to get a quote. The windows would need to be in ‘oak’ frames.  **‘Blocked up windows’ to the Stanage Hall**  A sample has been seen by Graham and Bob, and a proto type had been ordered. Brian reported that the British Legion very much approved the idea of including the names of the fallen, and might contribute to the cost.  **Pointing**  Bob and Brian to inspect and get quotes.  **On hold for the future.**  **Renovation of toilets**  This, at present, would be the next priority. It was decided that the future of the Stanage Hall should be known before embarking on a major refit.  **Stanage Hall**  It was noted that as a result of Derbyshire County Council, cutting back on Youth Club services, the Stanage Hall may become available for letting in the future. Hilary requested that if the Stanage Hall returned to our management, that at least one session per week should be dedicated to young people’s activities.  **Re-painting Schedule**  **Outside painting**  The outside of the building needs re-painting, including facia boards, the fire escape door between the Hall and the swimming pool car park, needs repairing or renewing.  **Main Hall**  Should be repainted by Summer 2013.  **Mezzanine Floor** – This was thought an excellent idea at a competitive cost, and would help solve storage problems. The Committee would have to prioritize major projects in the near future.  **New floor in Lawrence Hall**  It was decided that this was not a priority at present. But the situation would need to be monitored.  **Installation of Solar panels**  After discussion it was decided to take this off the Agenda for the present. | A.SIMPSON  J.HODGKINSON  A.SIMPSON  G.MARKHAM/B.MUSGRAVE  B.WILSON/B.MUSGRAVE  B.WILSON  B.WILSON |
| 7. | **Treasurer’s Report**  The Treasurer reported a deficit of £5063 for the two months ending February 2012. This had been foreseen, mainly due to increased insurance and utility costs. |  |
| 8. | **Grants**  Jean reported that we had been requested to publicize receiving the grant for the new foyer, probably with photos in the Peak Advertiser and a report in Rural Action Derbyshire’s newsletter. |  |
| 9. | **Bookings Report**  Two issues were raised.  Over night camps  It was AGREED to charge an extra £30, for overnight stays during the winter months, as extra heating would be incurred.  ‘Commercial lets  It was AGREED to withdraw the discount on fees for hirers who used the Hall for business purposes.  *Definition of business – a website advertising the business.* |  |
| 10. | **Film Club**  Anne informed the meeting that representatives of the Film Club had agreed to take over the film equipment, the Film Club would now be an independent club, using the Hall as a venue, on the same terms as any other club. |  |
| 11. | **Hirer’s Concerns**.  Jean had received a verbal request to have **wall lights** fitted in the Main Hall. Bob and Brian both explained that this was not possible due to the texture of the walls.  The Committee had received a letter from a Pilates teacher complaining of the **dirty state of the Lawrence Hall floor.** The previous hirer had been identified their comments awaited.  Zac reported that the **chairs** were very dirty again, it was decided to steam clean a selection as a trial. | B.MUSGRAVE/B.WILSON |
| 12. | **Housekeeping**  The following items needed replacing:  Toilet brushes  Teaspoons. | A.MAINWARING |
| 13. | **Correspondence** –  None |  |
| 15. | **Any Other Business**.  Anne asked if the Sampson Room could be used free of charge for the Jubilee Committee Meetings.  Discussion took place about the charges for using the Hall, during the Jubilee weekend.  It was AGREED that the Hall could be used FoC for Jubilee events. |  |
| 15. | **Date of Next Meeting**- Monday 30th April, 2012. |  |

HATHERSAGE MEMORIAL HALL

AGENDA

Committee Meeting to be held on Monday 30th April, 2012 at

7.30 in the Sampson Room, Memorial Hall.

1. Present –
2. Apologies
3. Minutes of the last Meeting (March 5th, 2012) (See attached).
4. Matters arising from the Minutes: (where not referred to further in the Agenda)

First Aid Box

1. Maintenance – On going maintenance problems – Brian.

Rolling Programme:

1. Major New Projects:

New Porch

Improvements to ‘blocked up’ windows in the Stanage Hall.

Pointing.

On hold for a future date:

Toilet Renovation – considered the next project for action.

Mezzanine Floor

New floor for Lawrence Hall

Re-painting Schedule. Main Hall – Summer 2013

1. Treasurer’s Report
2. Commercial Biomass Boilers for Free (See attached e-mail information)
3. Bookings Report:
4. Diamond Jubilee Celebrations
5. Stanage Hall
6. Hirers Concerns:
7. Housekeeping
8. Correspondence
9. Any Other Business
10. Date of Next Meeting: Monday 2nd July, 2012