HATHERSAGE MEMORIAL HALL

Minutes of the Committee Meeting held Monday September 6th, 2010,

held in the Sampson Room of the Memorial Hall at 7.30 p.m.

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| 1. | **Present:** Bob Musgrave (Chairman), Simon and Hilary Bull (Booking Secretaries), Chris Cartledge, Jean Hodgkinson, Anne Mainwaring (Secretary), Graham Markham (Treasurer), Tim Pritt, Zac Nicholson, Peter Tapping and Brian Wilson.  The Chairman welcomed Chris Cartledge to the Committee, representing Hathersage Parish Council. |  |
| 2. | **Apologies for absence**: Clare Dainton, John Brunskill, Andrew Simpson, Liz Webb |  |
| 3. | **The Minutes of the last meeting**, (May 10th 2010) had been circulated and were accepted as a true record, with the following two amendments.  Item 6: Audio equipment. Professor Kang had suggested lining the rear of the Hall, with insulating fabric, this was being followed up by the Film Club.  Item 15: AOB. The old cooker had been sold for £150, rather than £100.  Proposed by Brian Wilson and seconded by Jean Hodgkinson |  |
| 4. | **Matters Arising**, (where not referred to further in the Agenda)  No matters arising. |  |
| 5. | **Maintenance**  *On going maintenance:*  Baby Changing Table. This had been installed and COMPLETED.  Lawrence Hall Roof. Slates had been damaged due to vandalism. Brian had instructed Mr. Siddall to replace the slates, clean out the gutters, remove brambles and ivy. This work has been done. Brian had cleared out a blocked drain, removing a plastic bottle and cushion.  Anne was requested to write to the adjoining land owner, in Roselyn Crescent, to say that we would be trimming the trees overhanging the Hall’s boundary, and suggest he might like to trim the trees on his side. It was thought that these trees might provide easy access to the roof.  Chairs.  Brian thanked everyone who had helped clean the chairs, they were in a bad condition. Brian and Bob had also repaired a number of chairs, where necessary.  Anne was as to write to the Playgroup, suggesting they either purchased infant sized chairs, to be stored in the toy boxes, or acquired some covers for the existing chairs.  Passage way. The old tiles had been removed by Brian, with great difficulty, the kitchen stripped as far as possible, and the new flooring laid in the porch area, kitchen and passage way. Brian and Bob had replaced the skirting board in the porch and repainted it. Jean led the thanks to Brian for organizing and working so hard on this complex project.  *Rolling Programme*  Stanage Hall – Interior Porch Door.  Youth Club Leader would like the interior porch door unlocked.  Entrance to Stanage Hall.  *No parking lines* to be painted, to avoid users of the pool parking here during busy summer periods. The Stanage Hall had been in use during the summer and the Youth Leaders needed to be able to park their own car, without difficulty. | A.MAINWARING  A.MAINWARING  B.MUSGRAVE/  B.WILSON  B.MUSGRAVE/  B.WILSON  C.CARTLEDGE |
| 6. | **Major New Projects:**  New doors to Main Entrance Porch  An e-mail asking for a final decision, re the doors, had been sent to Committee members after the last meeting, the result was a positive resolution to ask Mr. Wilcockson to make the new doors. The price was approximately the same as last year, in the region of £6000. The doors would consist of oak bottom panels and double glazed upper windows.  Audio Equipment  Zac reported no further progress on audio equipment. Jean reported that the Film Club were investigating material to be hung on the rear wall of the Hall. She was arranging a meeting of interested parties. Chris remarked on the difficulty of finding a solution that would suit all users involved.  New hot water boiler  Complaints had been received about the small capacity of our present system. Brian had researched some alternatives. Discussion to held over until the next meeting.  **Projects on hold**:  Although on hold for the next few months, the following projects were still under consideration:  Renovation of toilets It was proposed that this should be the next item to undertake, after the doors and the audio equipment have been installed.  ‘Blocked up windows’ to the Stanage Hall, a suggestion had been made, that the names of the fallen from the two World Wars, should be inscribed on the windows.  Mezzanine Floor – This was thought an excellent idea at a competitive cost, and would help solve storage problems. The Committee would have to prioritize major projects in the near future.  New Porch (Entrance from car park)  The corridor is very cold and the porch also suffers from condensation. | B.WILSON  J.HODGKINSON  B.WILSON |
| 7. | Treasurer’s Report  The last two months had shown a small profit of £408. The overall deficit had been reduced to £9820.  Graham expressed his appreciation to the Horticultural Society for their donation to Hall funds. |  |
| 8. | Bookings Report  Hilary reported that the 2 weddings, School Concert and Horticultural Show had taken place. It appeared that the curtains had been removed during one wedding reception, and had not been replaced correctly. It was agreed that we should request in future, that the curtains should not be removed and that the only decorations to be used should be fire retardant. |  |
| 9. | Constitution  A copy of the revised Constitution had been circulated to the Committee. Jean explained that she had had thorough discussions with Rural Action Derbyshire and the Charity Commissioners concerning the wording of the document.  Several points were discussed, agreement was reached on the content. It was agreed that a resolution should be placed on the Agenda of the next AGM in March 2011. This should be well advertised locally, so as to get as much support as possible from local users. | AGENDA AGM |
| 10. | Housekeeping  Nothing to report. |  |
| 11. | Application to ‘Vary’ the Premises Licence.  Our application to show films on Saturday mornings had been accepted. However a new user of the Hall, had would like to play music before 10.30 in the morning. It was agreed that a further variation should be applied for, giving us ‘blanket’ coverage to carry out any activity listed on our licence from 9.00 a.m. to midnight 7 days a week. | A.MAINWARING |
| 12. | Archive Material  Jean and Anne to bring their boxes of archival material to the next meeting. Members would have a chance to look at the material, after that meeting. | A.MAINWARING/  J.HODGKINSON |
| 13. | Correspondence  No correspondence received. |  |
| 14. | Any Other Business  It was agreed that the heating should be resumed, still at a low temperature.  Bob reported that he had shown a Trustee from the Elsie Lawrence Trust around the Hall, pointing out the improvements made in the last year. |  |
| 15 | Date of Next Meeting  Monday, November 1st, 2010 |  |

HATHERSAGE MEMORIAL HALL

AGENDA

Committee Meeting to be held on Monday November 1st, at

7.30 in the Sampson Room, Memorial Hall

1. Present –
2. Apologies
3. Minutes of the last Meeting (September 6th 2010) (See attached).
4. Matters arising from the Minutes: (where not referred to further in the Agenda)
5. Maintenance – On going maintenance problems – Brian.

Rolling Programme:

Stanage Hall – Releasing interior porch door.

Painting ‘no parking’ lines outside Entrance Porch

Cutting back of trees.

1. Major New Projects:

New Doors to Main Hall Entrance Porch

Audio Equipment

New Hot water boiler for the kitchen

On hold for a future date:

Toilet Renovation – considered the next project for action.

Improvements to ‘blocked up’ windows in the Stanage Hall.

Mezzanine Floor

New Porch from Car Park.

1. Treasurer’s Report
2. Bookings Report:
3. Housekeeping:
4. Application to ‘Vary’ Premises License
5. Archive Material
6. Correspondence
7. Any Other Business
8. Date of Next Meeting: Monday 3rd January 2011.