HATHERSAGE MEMORIAL HALL

Minutes of the Committee Meeting held Monday July 12th, 2010,

held in the Sampson Room of the Memorial Hall at 7.30 p.m.

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| 1. | **Present:** Bob Musgrave (Chairman), Clare Dainton, Jean Hodgkinson, Anne Mainwaring (Secretary), Graham Markham (Treasurer), Zac Nicholson, Andrew Simpson, Liz Webb and Brian Wilson.  The Chairman welcomed Clare Dainton as the representative of the Mothers and Toddlers Group. |  |
| 2. | **Apologies for absence**: John Brunskill, Simon and Hilary Bull, Tim Pritt, Peter Tapping. |  |
| 3. | **The Minutes of the last meeting**, (May 10th 2010) had been circulated and were accepted as a true record, proposed by Brian Wilson and seconded by Graham Markham. |  |
| 4. | **Matters Arising**, (where not referred to further in the Agenda)  No matters arising. |  |
| 5. | **Maintenance**  *On going maintenance:*  Blinds for Main Hall. COMPLETED. The Chairman thanked Anne and Jean for their help with this project.  Mats. Replaced. COMPLETED  Flats. Replaced. COMPLETED  Baby Changing Table. It was Agreed to purchase a model, sourced by Brian. Graham to check our insurance policy. Extra notice needed regarding disposal of nappies.  Stanage Hall – Interior Porch Door.  Youth Club Leader would like the interior porch door unlocked.  Design of a trolley to enable easier access to stage extension  COMLETED.  *Rolling Programme*  Passage way – needs retiling. The estimate was discussed, and it was proposed to extend the work to include the porch and kitchen floors. If the total cost was in the region of £1000., Brian was authorized to liaise with Bakewell Carpets to carry out the work. Pattern chosen PR39. | B.WILSON/  G. MARKHAM  ?B.WILSON/  B.MUSGRAVE?  B.WILSON |
| 6. | **Major New Projects:**  New doors to Main Entrance Porch  Again, this is getting a very serious problem, and a decision needs to be made soon. After extensive research, Andrew reported that he could not find a company who would install exterior UPVC fire exit doors. Aluminum doors were still being considered, but Peak Park, would require planning permission  if the wooden doors were replaced with a material other than wood. It was decided to investigate the aluminum doors further, but to make a definite decision by our next meeting.  Audio Equipment  Zac reported on a meeting with Professor Jian Kang from Sheffield University, accompanied by Roger Plank, Martin Robinson & John Dalton. Unfortunately the suggestions made by Professor Kang, were all impracticable for the varied users of the Hall. Zac would investigate other possibilities including strategic positioning of extra speakers.  **Projects on hold**:  Although on hold for the next few months, the following projects were still under consideration:  Renovation of toilets It was proposed that this should be the next item to undertake, after the doors and the audio equipment have been installed.  ‘Blocked up windows’ to the Stanage Hall, a suggestion had been made, that the names of the fallen from the two World Wars, should be inscribed on the windows.  Mezzanine Floor – This was thought an excellent idea at a competitive cost, and would help solve storage problems. The Committee would have to prioritize major projects in the near future.  New Porch (Entrance from car park)  The corridor is very cold and the porch also suffers from condensation. | A.SIMPSON  Z.NICHOLSON |
| 7. | Stanage Hall Lease  Anne reported that she had received a letter from the DCC’s District Valuer, agreeing to pay the revised rent from 1st April 2010. This item would now be removed from the Agenda. |  |
| 8. | Treasurer’s Report  The last two months had shown a small profit of £2097. There was still an overall deficit of £10228.  The Treasurer informed the Committee of the Charity Commissioners Website, where the names of the Management Committee, were listed as Trustees. |  |
| 9. | Bookings Report  Hilary reported that it is a quiet time of year for the Hall. She had been able to reinstate some regular groups during Well Dressing and Gala weeks. There had been some issues with the Choir not liaising with the Committee. (See AOB). There are two weddings in August. |  |
| 10. | Constitution  Jean explained the principles of the revised Constitution to new members. Helena Stubbs from Rural Action Derbyshire, was going to check our main points, before calling an Extra Ordinary Meeting to approve it. | J.HODGKINSON |
| 11. | Housekeeping  Brian pointed out that the chairs all needed cleaning again, and it was planned to do this before the weddings. Claire wondered if we could have a set of chairs specifically for the Toddler Group, as they were messy –and it had been noticed that the chairs were easily tipped over by the toddlers. The Committee thought it was unlikely we could purchase such chairs, as we had nowhere to store them, and audiences would not appreciate sitting on harder chairs. Some thought would be given to making covers for them. | B.WILSON  C.DAINTON  J.HODGKINSON |
| 12. | Film Club  Anne reported that she had to apply to DDDC for permission to Vary our Premises License, in order to show films on Saturday mornings, rather than Saturday afternoons. The fee for this is £89, it was agreed that this should be paid by Memorial Hall funds. | A.MAINWARING |
| 13. | Archive Material  Anne reported that Bob, Jean and herself had had a first meeting. There was still some further sorting to do, before the papers could be taken to Matlock. Some old plans of the Hall had been found, it was Agreed that these should be copied, and framed for display in the Hall. | A.MAINWARING  B.MUSGRAVE  J.HODGKINSON |
| 14. | Correspondence  Letter had been received from Jean Percival, apologizing on behalf of the Choir, for the installation of a baffle board, installed for a concert, without prior consultation with the Memorial Hall Management Committee. After much discussion and an inspection of the installation, it was decided that the Chairman should write to Mrs. Percival detailing the Committee’s concerns, namely that the installation was most unsafe, also pointing out that parts of the stage had been used to support the deflector, necessitating new parts for the stage being hurriedly constructed in time for the performance. | B.MUSGRAVE |
| 15. | Any Other Business  Brian reported that the old cooker had been sold on e-bay for £100., which was passed to Graham.  Anne to remind Hathersage PC, that ‘no parking’ lines should be painted outside the entrance to the Stanage Hall, so that Youth Workers can park there more easily in the summer months, when the Pool is busy. | A.MAINWARING |
| 16. | Date of Next Meeting  Monday, September 6th, 2010 at 7.30 p.m. |  |

HATHERSAGE MEMORIAL HALL

AGENDA

Committee Meeting to be held on Monday September 6th, at

7.30 in the Sampson Room, Memorial Hall

1. Present –
2. Apologies
3. Minutes of the last Meeting (July 12th 2010) (See attached).
4. Matters arising from the Minutes: (where not referred to further in the Agenda)
5. Maintenance – On going maintenance problems – Brian.

Rolling Programme:

Baby Changing Table.

Stanage Hall – Releasing interior porch door.

Painting ‘no parking’ lines outside Entrance Porch

New vinyl flooring to Porch, corridor and kitchen.

1. Major New Projects:

New Doors to Main Hall Entrance Porch

Audio Equipment

On hold for a future date:

Toilet Renovation – considered the next project for action.

Improvements to ‘blocked up’ windows in the Stanage Hall.

Mezzanine Floor

New Porch from Car Park.

1. Treasurer’s Report
2. Bookings Report:
3. Constitution
4. Housekeeping:
5. Application to ‘Vary’ Premises License for showing films on Saturday mornings.
6. Archive Material
7. Correspondence
8. Any Other Business
9. Date of Next Meeting: Monday November 1st, 2010.