HATHERSAGE WAR MEMORIAL HALL

Minutes of the Committee Meeting held Monday July 13th, 2009

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| 1. | **Present**: Jean Hodgkinson (Deputy Chairman), Hilary Bull, (Bookings Secretary), Alistair Cook, Anne Mainwaring (Secretary), Graham Markham (Treasurer), Andrew Simpson, Jo Sullivan and Brian Wilson | ACTION |
| 2. | **Apologies for absence**: Bob Musgrave, Simon Bull |  |
| 3. | **The Minutes of the last meeting**, (April 28th 2009) had been circulated and accepted as a true record. |  |
| 4. | **Matters Arising**, (where not referred to further in the Agenda)  No matters arising. |  |
| 5. | **Maintenance:**  Post Box has been replaced.  Front Porch doors are sticking badly, Brian and Bob to work on them prior to the School play.  Scenery belonging to the Players.  This had been stored inappropriately in the Lawrence Hall, Brian would speak to the Players and with help, restore it to the correct location.  **Rolling Maintenance**:  Tables. Brian to liaise with Andrew about the size and quality of new tables. Interest has been shown, by the Gala Committee and the school for the old tables.  Blinds for Main Hall windows – Jean and Anne reported on their findings, they had received 3 quotes, the cost of made to measure blinds far exceeded ready made ones, the decision would be deferred until the new windows had been installed.  Boiler Room. 2 cupboards had been installed in the boiler room, and Bob and Brian had cleared it out. However it was not considered suitable for storing archival material.  Painting canopy over gateway – still to do.  Cupboards containing meters – Brian and Bob had looked at this problem, but come to the conclusion that if padlocks were fitted, and an emergency arose, it might be difficult to locate the keys. Their first thoughts are to tighten up the present fastening, to deter small children from opening the cupboards easily. Jo Sullivan suggested installing child proof catches, this was thought an excellent idea, and Bob and Brian would investigate | B. MUSGRAVE/B.WILSON  B.WILSON  B.WILSON.A.SIMPSON  B.WILSON  B.MUSGRAVE/B.WILSON |
| 6. | **Roof.**  A letter had been received from Outseats Parish Council expressing their thanks to the Committee for overseeing this successful project. |  |
| 7. | **Major New Projects**  Alistair as representative of Hathersage Parish Council, asked for an approximate breakdown of costs of the new projects. After contributing to the new roof, Hathersage Parish Council had funds remaining in their 'Memorial Hall Roof and Maintenance Reserve'  and they needed to know if the Memorial Hall Management Committee would be applying for any further funds.   It was thought that an approximate cost of the present projects would be in the region of £20,000. to £25,000. We would be applying for any available grants, e.g. Derbyshire Dales District Council are giving Village Halls grants for energy conservation, but would probably require matched funding, and if Hathersage P C could provide a further £10,000, this would enable us to carry out the work with less  delays.  Kitchen Units.  Brian is arranging a date with Peter Wilcockson, during the summer break for the installation of the new cupboards.  New doors to Main Hall Entrance.  Brian still waiting for a quote for these  New Windows for Main Hall and Lawrence Hall  Andrew had a received a quote from Sheffield Windows, for 13 windows to be installed, double glazed and UPVC frames at a cost of £8284.53p. It was suggested that he tried Matlock Glass Co, which might be cheaper. It was also thought that we should include the back of the Hall i.e. Kitchen, Sampson Room and the toilets. Discussion took place on the colour of the frames, and Andrew was asked to obtain samples of different colours.  Improvements to blocked up windows of Stanage Hall  Some ideas had been received – i.e. constructing frames around each window and installing coloured glass. Quotes still required. | B.WILSON  B.WILSON  A.SIMPSON  B.WILSON |
| 8. | **Stanage Hall.**  No information re the progress of the lease. Anne to remind the parties involved that this process was started in October 2006.  The Youth Club leader has asked about the parking space immediately beside the Stanage Hall door. It was confirmed that this belonged to the Memorial Hall, and not the Swimming Pool. | A.MAINWARING |
| 9. | **Film Club**  This would now be removed from the Agenda, as it a local society in its own right. |  |
| 10. | **Treasurer’s Report**  The income for the period May/June 2009 was £2861, and the expenditure was £9308 (improvements £8185) showing a deficit of £6447. The reserves are still healthy. |  |
| 11. | **Bookings Report.**  As expected these have fallen off during the summer, although some groups are carrying on during this period. Two weddings are booked for 2010 and one for 2011. |  |
| 12. | **Housekeeping.**  Anne reported that the cleaner had handed in her notice with immediate effect. However the Committee had been fortunate to secure the services of Victoria Vernon, who was doing a splendid job. |  |
| 13 | **Archive Material.**  This was discussed at some length, and it was suggested that we explore the idea of installing a mezzanine floor in either the storage area, or the end of the Lawrence Hall. It was noted that both Parish Councils also needed storage space for their records. | B.MUSGRAVE/B.WILSON |
| 14 | **Correspondence.**  Anne reported on an e-mail from Brian Ward, responding to a suggestion that a photograph of Mr. George Lawrence should be installed in the Lawrence Hall. It was also suggested that a photograph of Mr. Stephen Sampson should be installed in the Sampson Room.  Anne read a letter of thanks from a recent hirer.  A request had been received to install more effective hand driers in the Ladies toilet. | A.MAINWARING |
| 15. | **Any Other Business.**  Heating. It was decided to turn the heating off for the next few weeks.  This would be monitored if the weather turned cooler. | A.MAINWARING  P.HUMPHRIES |
| 16. | **Date of next Meeting** : Monday, 7th September, 2009. | . |

HATHERSAGE MEMORIAL HALL

AGENDA

Committee Meeting to be held on Monday September 7th, 2009, at

7.30 in the Sampson Room, Memorial Hall

1. Present –
2. Apologies
3. Minutes of the last Meeting (13 July 2009) (See attached).
4. Matters arising from the Minutes: (where not referred to further in the Agenda)
5. Maintenance –

On going maintenance problems – Brian.

Front Porch Doors

Scenery belonging to the Players

Rolling Programme

Blinds for Main Hall

Painting canopy to gateway

New tables

Improved fastenings to cupboards containing meters in Main Hall

Hand Dryers

1. Major New Projects:

Kitchen Units

New Doors to Main Hall Entrance Porch

New Windows to Main Hall and Lawrence Hall

Improvements to ‘blocked up’ windows in the Stanage Hall.

1. Stanage Hall – Lease.
2. Treasurer’s Report
3. Bookings Report
4. Housekeeping
5. Archive Material
6. Correspondence
7. Any Other Business
8. Date of Next Meeting : Monday November 2nd, 2009