HATHERSAGE WAR MEMORIAL HALL

Minutes of the Committee Meeting held Tuesday April 28th, 2009

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| 1. | Present: Bob Musgrave (Chairman), Simon and Hilary Bull, (Bookings Secretaries), Jean Hodgkinson, Anne Mainwaring (Secretary), Graham Markham (Treasurer), Andrew Simpson, Jo Sullivan and Brian Wilson  Bob gave a warm welcome to Jo Sullivan, representing the Mother and Toddler’s Group | ACTION |
| 2. | Apologies for absence: Alistair Cook |  |
| 3. | The Minutes of the last meeting, (March 2nd, 2009) had been circulated and accepted as a true record. |  |
| 4. | Matters Arising, (where not referred to further in the Agenda)  No matters arising. |  |
| 5. | Maintenance:  Post Box – Still to do  Closer on Lawrence Hall Door - done.  Brian reported that he had repainted one wall of the Main Hall, where the roof had leaked previously, and had painted round the newly installed door handles.  Brian and Bob had cleaned out the gutters, at the back of the building.  Rolling Maintenance:  Tables. Some tables needed replacing – Brian to get costs for the replacement of both large and small tables.  Blinds for Main Hall windows – it was agreed that Jean and Anne should get an estimate for installing blinds in the Main Hall from Dunelms.  Shelves in Boiler Room for storage purposes.  Painting canopy over gateway.  Cupboards containing meters – these to be made child proof. | J.HODGKINSON/  A.MAINWARING |
| 6. | Roof.  Hilary gave heartfelt thanks to Bob and Brian for overseeing this project. Bob said the roofing contractors had provided good workers and give thanks to Sue Wilson, Anne and Jean, Simon and Hilary, and Glen Musgrave, for additional help during this period. The ceiling had remained intact. Two parts of the structure had been found to be rotten and had been replaced – purlins and wall plate.  The Building Inspector had examined the new roof and it was passed to his satisfaction.  It was noted that the representative of Peak Park had not visited the site. |  |
| 7. | Major New Projects  Kitchen Units.  It had been agreed that we need new storage space in the kitchen. Brian had received an estimate from Peter Wilcockson to construct and install units under the existing stainless steel counter at a cost of £660. Andrew reported on costs of buying direct from B&Q – it was thought that this would amount to a similar sum, but would not be made to measure – so it was AGREED that we ask Peter Wilcockson to do the job.  New doors to Main Hall Entrance.  These doors had never been a success, many repairs had been tried, but it appears that we need new doors. This is a Fire Exit, and it is essential for safety implications that they open and close efficiently. Brian to get a quote to replace them.  New Windows for Main Hall and Lawrence Hall  As the new roof would be saving heating costs, it was thought that new windows, would also help towards energy conservation. The present windows were not double glazed. Andrew was asked to get a quote for replacement windows and Jean was asked to look at any grants that may be available.  Improvements to blocked up windows of Stanage Hall  It was agreed that these did not improve the appearance of the Hall in general. Ideas would be looked out for the future. | B.WILSON  B.WILSON  A.SIMPSON/  J.HODKINSON |
| 8. | Stanage Hall.  No further correspondence in respect of the Lease. Anne was asked to enquire about the delay – and check the date when the correspondence first began.  The Youth Leader had pointed out that when the double doors from the Main Hall to the Storage area were open, they did block the Fire Exit from the Stanage Hall. Committee members were made aware of this, and care would be taken in future. | A.MAINWARING |
| 9. | Film Club  Nothing further to report. |  |
| 10. | Treasurer’s Report  The income for March/April was £3054 and the expenditure was £3009, showing a profit of £45. The bill for the Hall and re-imbursements from the Parish Councils would be shown at the next meeting. It was noted that there was a loss of £250 revenue, because the Hall had to be closed for one extra week to finish the job. |  |
| 11. | Bookings Report.  Simon reported that, as usual for the summer term, the bookings were less than average. Two weddings were booked, one in August 09 and one in August 2010. |  |
| 12. | Housekeeping.  Anne reported that the new bowls had arrived. This meant that we now have 108 dinner plates, side plates, bowls, cups and saucers and cutlery.  An error had been found on the invoice from the cleaners, but this had been dealt with.  A new notice regarding the cleaning of the Hall was to be displayed in the kitchen. Anne would also hand one out with the key for one-off events to emphasize our cleaning policy. |  |
| 13 | Archive Material.  The Historical Society had handed some material in respect of the Memorial Hall to the Committee. It had come from the Cave family. A decision as where to keep it, will be made at the next meeting. |  |
| 14 | Correspondence.  Anne reported on two letters received, one from the Fat Boys Running Club, apologizing for two incidents concerning their last function, and one from the Scout Leader, who would investigate the causes of leaving the Hall in such a state of their last camp. |  |
| 15. | Any Other Business.  No other business |  |
| 16. | Date of next Meeting : Monday, 13th JULY, 2009.  PLEASE NOTE CHANGE FROM USUAL DATE. | . |

HATHERSAGE MEMORIAL HALL

AGENDA

Committee Meeting to be held on Monday July 13th, 2009, at

7.30 in the Sampson Room, Memorial Hall

1. Present –
2. Apologies
3. Minutes of the last Meeting (28th April 2009) (See attached).
4. Matters arising from the Minutes: (where not referred to further in the Agenda)
5. Maintenance –

On going maintenance problems – Brian.

Post Box

Rolling Programme

Blinds for Main Hall

Shelves in boiler room

Painting canopy to gateway

New tables

Improved fastenings to cupboards containing meters in Main Hall

1. Roof
2. Major New Projects:

Kitchen Units

New Doors to Main Hall Entrance Porch

New Windows to Main Hall and Lawrence Hall

Improvements to ‘blocked up’ windows in the Stanage Hall.

1. Stanage Hall – Lease. Car Parking space.
2. Film Club
3. Treasurer’s Report
4. Bookings Report
5. Housekeeping
6. Archive Material
7. Correspondence: Photo of George Lawrence for Lawrence Hall.
8. Any Other Business
9. Date of Next Meeting : Monday 7th September, 2009