HATHERSAGE MEMORIAL HALL

Minutes of the Committee Meeting held Monday November 4th 2013

at the Memorial Hall at 7.30 p.m.

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| 1. | **Present:**  Present: Bob Musgrave, (Chairman), Anne Mainwaring (Secretary), Simon and Hilary Bull, (Booking Secretaries), Graham Markham (Treasurer), John Brunskill, Bridget Hanley, David Palmer, Tim Pritt, Amy Thacker, Brian Wilson and Liz Webb.  The Chairman welcomed David Palmer to the Committee, representing Outseats Parish Council. |  |
| 2. | **Apologies for absence:** Andrew Simpson |  |
| 3. | **The Minutes of the last meeting**, (Sept. 2nd 2013) had been circulated and were accepted as a true record,  Proposed by Brian Wilson seconded by John Brunskill. |  |
| 5. | **Matters Arising:**  Anne reported that she had received confirmation that the Drop In was covered by insurance. |  |
| 6. | **Maintenance – Brian reported on the following:**  **Fire Door to car park**  Door had been constructed. Installation awaited.  **Outside Lighting**  Brian to get estimate of cost of replacing outside lights and installing LED bulbs.  **Cutting down ivy and brambles**.  Bob and Brian had spent a day removing the above. Anne had contacted the owner of the adjoining land, asking him to replace the fallen fence, to ensure restriction of further spread of undergrowth.  **Castors for Piano**  Castors had been replaced.  **Toilets**  Motion sensors for the lighting were to be installed in all three toilets. This was thought necessary to avoid touching light switches with wet hands – and to save electricity when lights were left on in error, sometimes over night.  **Safety Hinges**  Brian would look into this further. Bridget to supply photograph.  **Playgroup equipment**  Brian and Amy to discuss the storage under the stage.  **Power Socket in Lawrence Hall**  This socket has been affected by damp and therefore is to be removed for safety reasons.  **Chairs**  Some mould has been noticed on the chairs. This was though probably due to the damp conditions in the storage area. Brian to ask Mr. Schofield to look at the roof area, above.  **Gas Meter for Stanage Hall**  This has not been in use for several years and has been sealed at the meter. British Gas now insists that it is sealed at the outlet, otherwise we are charged. Jonathan Percival will do the work, and then BG will remove the meter.  **Memorial Stone**  Due to two generous donations, it was agreed that we are now in a financial position to renew this stone. A grant from the Stone War Memorial Trust may be applicable. | B.WILSON  B.WILSON  A.MAINWARING to f/up if necessary.  B.WILSON  B.WILSON/B.HANLEY  B.WILSON/A.THACKER  B.WILSON  B.WILSON  B.WILSON/G.MARKHAM  G.MARKHAM |
| 7. | **Major New Projects:**  **Outside Painting**  Repainting Main Hall  This may be delayed until Spring 2014. | B.WILSON |
| 8. | **Treasurer’s Report**  The Treasurer reported the receipt of a number of donations, including the Horticultural Society, the Jumblies and a recent bequest. The insurance company had paid up for a boiler repair.  The Treasurer reported a small deficit of £451. Although the balance of £32365 looked very healthy at present, there were several large bills expected, outside painting, insurance and increase of utility bills. The cost of utilities and maintenance for the 2 months to 31.10.13 was £1838. |  |
| 9. | **Bookings Report**  Hilary reported that she would be sending out the bills for the Spring session shortly. She reminded members that any increase in fees should be discussed at the next meeting. | NEXT AGENDA - AM |
| 10. | **Stanage Hall**  Possible further use of the Stanage Hall was discussed.  The Sampson Room was very small for meetings larger than 12, especially due to the large table. Bridget to view the Stanage Hall and if she felt it would be viable for Parish Council meetings, the Committee would write to DCC asking if they would be prepared to release the Hall back to us for one night a week. | B.HANLEY/A.MAINWARING |
| 11. | **Hirer’s Concerns**  Anne had received a query from the Wednesday evening **Badminton Group**. 2 teenagers had requested to join the group, and a member of the group had wondered how they stood as far as Child Protection issues were concerned. Anne had taken advice from several sources including DCC, who had no worries over the issue. It was decided to advise the Badminton Group to get letters of consent from the parents of the young people involved.  Liz Webb stated that the **Choir** would need the baffles installing before their next concert, she was advised to liaise with Hilary / Simon to arrange an appropriate date and time.  Anne commented on the arrival time of hirers, many wished to come in earlier than actually booked with Hilary / Simon. It was agreed that hirers could be allowed an hour’s grace, but would be charged for any longer.  It was noted that a TENs would be used for an event later in the month. | A.MAINWARING. |
| 12. | **Housekeeping**  No issues. |  |
| 13. | **Correspondence**  Anne read out the recent letter from the Jumblies.  Anne brought the attention of an Away Day, organized by Rural Action Derbyshire, to the Committee – but no one was available to attend. |  |
| 14. | **Any Other Business**  John Brunskill was concerned by the wording in the Parish News re the financial situation of the Hall. Bridget to liaise with the Clerk to HPC. | B.HANLEY |
| 15. | **Date of Next Meeting**  Monday January 6th, 2014 |  |

HATHERSAGE MEMORIAL HALL

AGENDA

Committee Meeting to be held on Monday January 6th, 2014 at 7.30

in the Sampson Room, Memorial Hall.

1. Present –
2. Apologies
3. Minutes of the last Meeting (Nov. 4th, 2013) (See attached).
4. Matters arising from the Minutes: (where not referred to further in the Agenda)
5. Maintenance – On going maintenance problems – Brian.

Rolling Programme:

Fire Door (to Swimming pool car park)

Light in Gent’s toilet

Safety hinges

Electric power point in Lawrence Hall

Damp in storage area

Chairs

Storage under stage.

Outside lights

Boundary fence

1. Major New Projects:

Outside Painting – Possibly Spring 2014

Memorial Stone

On hold for a future date:

Toilet Renovation /Mezzanine Floor

Re-painting Schedule. Main Hall – Summer 2014

1. Treasurer’s Report –

? Increase in fees for 2014/2015

1. Bookings Report:
2. Stanage Hall
3. Hirers Concerns:
4. Housekeeping
5. Correspondence:

TENs – 0 to date. (Start of a new year).

1. Any Other Business: Arrangements for AGM.
2. Date of Next Meeting: Monday 3rd March 2014. After the AGM.