HATHERSAGE MEMORIAL HALL

Minutes of the Committee Meeting held Monday March 7th 2011

held in the Main Hall of the Memorial Hall at 7.30 p.m.

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| 1. | **Present:** Bob Musgrave, John Brunskill, Jean Hodgkinson, Anne Mainwaring (Secretary), Graham Markham (Treasurer), Zac Nicholson, Tim Pritt, Kat Robbins, (Brownies) Andrew Simpson, Kirsty Taylor representing Parents and Toddlers, Liz Webb and Brian Wilson. |  |
| 2. | Apologies for absence were received from Chris Cartledge, Claire Dainton and Peter Tapping. |  |
| 3. | **The Minutes of the last meeting**, (January 10th, 2011) had been circulated and were accepted as a true record, proposed by Graham and seconded by Brian. |  |
| 4. | **Matters Arising**, where not referred to further in the Agenda. There were no matters arising. |  |
| 5. | **Maintenance**  Brian thanked Andrew for replacing the notice board, which had been damaged in a high wind, and painting the white line.  The toilets had been blocked up, during an event, but Bob and Brian had cleared them.  The Lawrence Hall was showing signs of damp at the gable end, probably due to a crack in the pointing, near the fire escape steps. Richard Siddall had given an estimate of £843.00 to remove plaster, treat walls and skim, he would work round hiring commitments. It was unanimously agreed that this work should be carried out.  Blinds The operating chains keep breaking, Jean to monitor the situation.  New kitchen boilers are working well, and have been appreciated by Hall users.  Outside Lights A number of these have suffered from vandalism, Paul Copley is repairing where necessary.  Parents and Toddlers were reminded that the trolley holding the tables, should be left in the Lawrence Hall, not the storage area.  Repainting It was agreed that a Repainting schedule should be planned, to do a little each year. Brian to get some quotes, starting with the Main Hall.  Risk Assessment Bob reminded the Committee that the annual Inspection was due. Andrew, Bob and Brian to liaise.  Stanage Hall White line still needed so Youth Club leaders can park their vehicles if necessary. Anne to remind Hathersage PC.  Trees Still not received final permission from owner of the trees.  Anne to chase up.  Chairs need cleaning again.  Well dressing material has been removed from under the stage, providing storage space for benches required by Parent and Toddler Group. | B.WILSON  J.HOGKINSON  B.WILSON  A.SIMPSON/  B.MUSGRAVE/  B.WILSON  A.MAINWARING  A.MAINWARING |
| 6. | **Major New Projects:**  New doors to Main Entrance Porch  Doors have been started, and should be fitted in two weeks  Audio Equipment  It was thought that it is impossible to install equipment to satisfy all hirer’s needs – and it was left to the Film Club to follow up further options.  **Projects on hold**:  Although on hold for the next few months, the following projects were still under consideration:  Renovation of toilets It was proposed that this should be the next item to undertake, after the doors and the audio equipment have been installed.  ‘Blocked up windows’ to the Stanage Hall, a suggestion had been made, that the names of the fallen from the two World Wars, should be inscribed on the windows.  Mezzanine Floor – This was thought an excellent idea at a competitive cost, and would help solve storage problems. The Committee would have to prioritize major projects in the near future.  New Porch (Entrance from car park)  The corridor is very cold and the porch also suffers from condensation. | B.WILSON  J.HODGKINSON |
| 7. | Grants Jean reported that we might be able to apply for a grant for a new porch from Grants for All. Andrew would get an estimate from Sheffield Windows, Jean and Anne would endeavour to attend a workshop | J.HODGKINSON/  A.MAINWARING |
| 8. | Treasurer’s Report  The Treasurer thanked the Indoor Bowling Club for its donation, he reported that he had increased the annual insurance to cover the CH boiler. It was unanimously agreed to increase the hiring charges by 5%, wef 01.09.211. The charges had not been increased for three years. |  |
| 8. | Bookings Report – Nothing to report. Hilary, Simon and Anne had spent sometime revising the Hiring Agreement and Application Form. Anne was asked to send the revised documents to Andrew to put them on the Website. | A.MAINWARING |
| 9. | Hirers Concerns.  Film Club – Much discussion took place on the amount of money needed to replace any equipment, as and when necessary. John Brunskill made the suggestion that perhaps the Memorial Hall could hand over the equipment to the Film Club, and therefore would not need to take any further responsibility. The Film Club would be treated as any other hirer of the Hall. Jean undertook to take this suggestion back to the Film Club Committee.  Mother and Toddlers Group – would like to be known as *Parents* and Toddlers Group.  Hathersage Players - Zac informed the Committee that the Players would like to build new proscenium fronts on the stage.  Choir – Liz said that the Choir would like the matter of the baffle to be discussed further, it was agreed to set up a meeting between a member of The Players, the Choir and a Committee Member.  Insurance – The Treasurer made clear that the user groups should be aware, that their own equipment is not covered by the Hall’s insurance. Anne to inform all hirers. | J.HODGKINSON  L.WEBB  A.MAINWARING |
| 10. | Housekeeping – Nothing to report |  |
| 11. | Archive Material – Anne reported she still had to visit Matlock with the papers. | A.MAINWARING |
| 12 | Correspondence – Nothing to report |  |
| 13. | Date of Next Meeting- Monday May 9th, 2011 |  |

HATHERSAGE MEMORIAL HALL

AGENDA

Committee Meeting to be held on Monday May 9th, 2011 at

7.30 in the Sampson Room, Memorial Hall.

1. Present –
2. Apologies
3. Minutes of the last Meeting (March 7th, 2011) (See attached).
4. Matters arising from the Minutes: (where not referred to further in the Agenda)
5. Maintenance – On going maintenance problems – Brian.

Rolling Programme:

Stanage Hall – Painting white line on step in Interior Porch

Painting ‘no parking’ lines outside Entrance Porch

Cutting back of trees.

Lagging outside pipes.

1. Major New Projects:

New Doors to Main Hall Entrance Porch

On hold for a future date:

Toilet Renovation – considered the next project for action.

Improvements to ‘blocked up’ windows in the Stanage Hall.

Mezzanine Floor

New Porch from Car Park.

1. Treasurer’s Report -
2. Bookings Report:
3. Hirers Concerns: Website Advertisements
4. Housekeeping:
5. Archive Material
6. Correspondence
7. Date of Next Meeting: Monday July 5th / July 12th 2011 ?Gala Week.