HATHERSAGE MEMORIAL HALL

Minutes of the Committee Meeting held Monday November 1st, 2010,

held in the Sampson Room of the Memorial Hall at 7.30 p.m.

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| 1. | **Present:** Bob Musgrave (Chairman), Clare Dainton, Jean Hodgkinson, Anne Mainwaring (Secretary), Graham Markham (Treasurer), Tim Pritt, Zac Nicholson, Peter Tapping Andrew Simpson, Liz Webb and Brian Wilson. |  |
| 2. | **Apologies for absence**: Simon and Hilary Bull, John Brunskill, Chris Cartledge. |  |
| 3. | **The Minutes of the last meeting**, (May 10th 2010) had been circulated and were accepted as a true record, proposed by Brian Wilson, seconded by Jean Hodgkinson. |  |
| 4. | **Matters Arising**, (where not referred to further in the Agenda)  No matters arising. |  |
| 5. | **Maintenance**  *On going maintenance:*  Tea pot lids had gone missing, but had been located amongst the Mother and Toddler equipment.  The gas meter providing gas to the Stanage Hall, had been replaced with a new one, but has been blocked off, and can not be used without the assistance of a gas engineer.  Trees at 19 Roslyn Road.  Mr. Clark had responded positively to the letter requesting that trees on his land, affecting the rear of the Hall, should be cut back. Unfortunately he has not yet responded to the suggestion of a meeting to discuss the situation. A query was raised whether planning permission was required.  Outside Lights  Brian had replaced some bulbs where necessary, and was looking to replace a fitting, after consultation with Paul Copley.  Gas Boiler  Jonathan Percival had serviced the boiler, awaiting certificate.  Gent’s Toilet  A leak had been reported to the water heater.  Entrance to Stanage Hall.  Andrew offered to paint a white line on the Stanage Hall porch steps, where the door had been unlocked.  No parking lines to be painted, to avoid users of the pool parking here during busy summer periods. The Stanage Hall had been in use during the summer and the Youth Leaders needed to be able to park their own car, without difficulty. | B.MUSGRAVE  B.WILSON  A.MAINWARING  B.WILSON  A.SIMPSON  C.CARTLEDGE  (AM to remind CC) |
| 6. | **Major New Projects:**  New doors to Main Entrance Porch  No date yet for the start of this project  Audio Equipment  Speakers had been placed on the proscenium arch for the last film showing, and the sound had been slightly better. Zac suggested that since the original speakers with the projection unit were so small, another solution would be to place two speakers midway down the hall on floor stands for the next film performance, these could be borrowed from the Players. It was agreed that the Committee was not in favour of sound absorbent panels, too much area of the walls would need to be covered and it would not benefit all users of the Hall. Jean to discuss with the Film Club.  New hot water boiler  It was agreed that this should be investigated. Brian to get estimates for a boiler which would supply hot water on demand, and a plumbed in hot water supply to replace present free standing hot water boiler.  **Projects on hold**:  Although on hold for the next few months, the following projects were still under consideration:  Renovation of toilets It was proposed that this should be the next item to undertake, after the doors and the audio equipment have been installed.  ‘Blocked up windows’ to the Stanage Hall, a suggestion had been made, that the names of the fallen from the two World Wars, should be inscribed on the windows.  Mezzanine Floor – This was thought an excellent idea at a competitive cost, and would help solve storage problems. The Committee would have to prioritize major projects in the near future.  New Porch (Entrance from car park)  The corridor is very cold and the porch also suffers from condensation. | B.WILSON  J.HODGKINSON  B.WILSON |
| 7. | Treasurer’s Report  The Treasurer reported a small deficit of £134 for the two months to 31st October, 2010, with an overall deficit of £9954, however the deposit account shows a balance of £36695. There has been a reduction in utility prices. |  |
| 8. | Bookings Report  Nothing to report.  Anne to place a notice giving the Hall’s website address for any enquiries, on the exterior notice board. | A.MAINWARING |
| 9. | Housekeeping  A complaint had been received re the hearing loop. A hirer had asked specifically if the Hall was equipped with one, this had been confirmed. However the hirer was disappointed to find that the sound quality poor, and he suggested the microphones were repositioned. Anne to consult John Dalton and the installers of the loop.  Claire reported the Mothers and Toddlers were still trialling chair covers, small sized chairs were not practical.  Old cutlery  Anne and Jean to dispose of this, as they saw fit.  Brian to fit new castors to part of stage extension. | A.MAINWARING |
| 10. | Application to ‘Vary’ the Premises Licence.  This had been applied for and advertised locally. If no objections are received by DDDC by November 4th, our application should be successful. Bob thanked Anne for the work involved in this. |  |
| 11. | Archive Material  This had now been considerably reduced, Anne to take it to the Archives Department in Matlock.  Ownership of the old toilets was queried. Anne to contact Chris Cartledge.  Jean displayed the original plans of the Hall, which were found in the archive materal, and had been copied. These were much admired and it was agreed to have them framed. Bob expressed his thanks to Jean. | A.MAINWARING  A.MAINWARING  J.HODGKINSON |
| 12. | Correspondence  No correspondence received. |  |
| 13. | Any Other Business  Bob expressed his sympathy to Zac and family on the death of his grandfather Harry Nicholson, who had died recently. Harry had worked tirelessly on behalf of the Hall, and Anne was asked to put a short appreciation in the Hathersage News.  Liz reported that the Choir had purchased a new piano.  Constitution  Tim was concerned about possible litigation proceedings against the Management Committee in their capacity as Trustees of the Hall. After much discussion it was decided to re-visit this aspect of the Constitution. Graham would check with our insurers, Jean would check with the Charity Commissioners and Peter would check with a neighbouring solicitor. | G.MARKHAM  J.HODGKINSON  P.TAPPING |
| 14. | Date of Next Meeting  Monday, January 10th, 2011 (Previous Monday January 3rd is a Bank Holiday) |  |

HATHERSAGE MEMORIAL HALL

AGENDA

Committee Meeting to be held on Monday January 10th, 2011 at

7.30 in the Sampson Room, Memorial Hall

1. Present –
2. Apologies
3. Minutes of the last Meeting (November 1st 2010) (See attached).
4. Matters arising from the Minutes: (where not referred to further in the Agenda)
5. Maintenance – On going maintenance problems – Brian.

Rolling Programme:

Stanage Hall – Painting white line on step in Interior Porch

Painting ‘no parking’ lines outside Entrance Porch

Cutting back of trees.

Outside Lights

Leak to water heater in Gent’s Toilet

1. Major New Projects:

New Doors to Main Hall Entrance Porch

Audio Equipment

New Hot water boilers for the kitchen

On hold for a future date:

Toilet Renovation – considered the next project for action.

Improvements to ‘blocked up’ windows in the Stanage Hall.

Mezzanine Floor

New Porch from Car Park.

1. Treasurer’s Report
2. Bookings Report:
3. Constitution
4. AGM – Monday March 7th, 2011
5. Housekeeping:
6. Application to ‘Vary’ Premises License
7. Film Cub
8. Archive Material
9. Correspondence
10. Any Other Business – Arrangements for AGM
11. Date of Next Meeting: Monday March 7th, 2011