HATHERSAGE WAR MEMORIAL HALL

Minutes of the Committee Meeting held Monday March 2nd, 2009

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| 1. | Present: Bob Musgrave (Chairman), John Brunskill, Hilary Bull, (Bookings Secretary), Alistair Cook, Jean Hodgkinson, Anne Mainwaring (Secretary), Graham Markham (Treasurer), Andrew Simpson and Brian Wilson | ACTION |
| 2. | Apologies for absence: Simon Bull, Tim Pritt. |  |
| 3. | The Minutes of the last meeting, (January 5th, 2009) had been circulated and accepted as a true record. |  |
| 4. | Matters Arising, (where not referred to further in the Agenda)  No matters arising. |  |
| 5. | Maintenance:  Brian reported that he had :  Replaced the door handles on the four doors leading off the passage.  Replaced the lock on the door connecting the Stanage Hall to the storage area.  Organised new emergency lighting outside the kitchen door, Stanage Hall door, and installed a sensor light in the porch of the Stanage Hall.  The gas and electricity safety inspection certificates had been received.  Rolling Maintenance:  Tables. Some tables needed replacing – Brian to get costs for the replacement of both large and small tables.  Still to be assessed: Post Box, Closer on Lawrence Hall door.  Blinds for Main Hall windows – needed to darken the Hall for film or slide shows.  Shelves in Boiler Room for storage purposes. | B. WILSON |
| 6. | Roof.  Planning Permission had been received for the new roof. Bob thanked Alistair for his help in completing the on-line form. Bob had sent a confirmation to Martin Brooks. Copies of his letter would be sent to both Parish Councils.  The total account would be paid by Hathersage Parish Council,) in order to claim VAT, they would be re-embursed by Outseats Parish Council and the Memorial Hall. Bob requested that the representatives from Hathersage Parish Council (Alistair) and Outseats Parish Council, (Jean) should make it clear to their respective Councils that payment of this account should be given priority when it was received.  Brian reported that with the help of Paul Bristow, the Building Control Inspector had approved the plans.  Brian proposed a working party for Sunday 29th March, at 10.00 a.m. to take down the curtain and collages prior to the commencement of the roof replacement.  Graham was asked to discuss the question of VAT with Chris Cave.  Bob and Brian would set up a meeting with Martin Brooks representative, Alistair and Andrew would like to be included. | G.MARKHAM  B. MUSGRAVE |
| 7. | Stanage Hall.  No further correspondence in respect of the Lease.  Anne had informed the Youth Club leaders, that their equipment needed PAT testing and that some of this was out of date. |  |
| 8. | Film Club  Jean reported that this was going well, although if money was available, installationof blackout blinds would be an advantage. |  |
| 9. | Treasurer’s Report  The income for January/February was £3109 and the expenditure was £5481, so there was deficit of £2372 – this was due to the payment of the insurance premium of £2678 during this period. |  |
| 10. | Bookings Report.  The Hall was extremely well used. Hilary suggested that we should buy some bowls to go with the new crockery, as the Hall was being used for larger functions, these could be used for cereal, soup or desserts, much discussion ensued. Anne asked to price these. The storage of the new crockery was discussed and would be investigated further after the installation of the new roof. |  |
| 11. | Website.  Andrew had added a gallery of photos to this – and asked that if anyone wished to contribute to send photos to him. |  |
| 12. | Housekeeping.  Anne stated that the new crockery and cutlery had been received and was temporarily installed in the kitchen, but permanent storage facilities were being looked out. Jean and herself were taking the old crockery in batches to the Salvation Army charity shop in Sheffield. |  |
| 13 | Archive Material.  It was thought that this could be kept in the Boiler Room, where it was dry. |  |
| 14 | Correspondence.  Anne had received an e-mail from Tim Pritt, asking for the heating in the Lawrence Hall on Sunday mornings to be improved. Brian would speak to Tim about this. | B.WILSON |
| 15. | Any Other Business.  Graham asked if the canopy of the gateway could be repainted, this to be put on the rolling maintenance programme. |  |
| 16. | Date of next Meeting : TUESDAY 28th April, 2009  PLEASE NOTE CHANGE OF DATE | . |

HATHERSAGE MEMORIAL HALL

AGENDA

Committee Meeting to be held on Tuesday April 28th 2009, at

7.30 in the Sampson Room, Memorial Hall

1. Present –
2. Apologies
3. Minutes of the last Meeting (2nd March, 2009) (See attached).
4. Matters arising from the Minutes: (where not referred to further in the Agenda)
5. Maintenance –

On going maintenance problems – Brian.

Post Box

Closer on Lawrence Hall door

Rolling Programme

Blinds for Main Hall

Shelves in boiler room

Painting canopy to gateway

New tables

1. Roof
2. Stanage Hall

Lease

Double doors from Storage area to Main Hall

1. Treasurer’s Report
2. Bookings Report
3. Housekeeping.
4. Correspondence
5. Any other Business
6. Date of Next Meeting : Monday 6th July 2009 (?Gala week).